



Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

Phone: 55030054, 55030063, 55030093, 55030080, 55030076, 55030083, 48116665

Fax: 88-02-55030092, E-mail: dg@bsti.gov.bd, bsti@bangla.net, Website: www.bsti.gov.bd



Memo No. 36.05.0000.105.31.016.95 – ৪৬৩

Date: 05-05-2024


Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) to Mr. Md. Abdul Kadar, Driver, BSTI, Dhaka from 12-05-2024 to 30-07-2024 or from the date of departure for 50 (Fifty) days for performing holly Hajj in Saudi Arabia with her Wife Salma Begum under the following terms and conditions :

Terms & Conditions :

- All expenses in this connection will be borne by the incumbent himself.
- There will be no financial involvement of the Government or Institution regarding his travel.
- He will not be allowed to draw his pay and allowances in foreign currency.
- He will not be allowed to extend his stay (excluding transit and traveling time) abroad beyond the permitted time.

2. This order is approved by the competent authority and issued accordingly.


05.05.2024
(Md. Tuhin Ahmed)
Deputy Director (Admin-2)

Distribution :

Mr. Md. Abdul Kadar
Driver,
BSTI, Dhaka

Copy to : (for kind information and necessary action) :

01. Senior Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. Embassy of Saudi Arabia, Dhaka.
06. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
07. Assistant Director (Account & Audit), BSTI, Dhaka.
08. PA to Director General, BSTI, Dhaka.