



# Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

## Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

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Memo No. 36.05.0000.105.31.006.22.643


Date: 31-03-2024

### Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) to Mrs. Subhana Nowshin, Inspector (Metrology), DMI, BSTI, Dhaka from 05.05.2024 to 20.05.2024 or from the date of departure for 16 (Sixteen) days for her husband Participating a conference in Messe Wien Exhibition and Congress Centre, Vienna, Austria accompany with Mr. Fahim Hafiz under the following terms and conditions :

#### Terms & Conditions:

- All expenses in this connection will be borne by the incumbent himself.
  - There will be no financial involvement of the Government or Institution regarding her travel.
  - She will not be allowed to draw her pay and allowances in foreign currency.
  - She will not be allowed to extend her stay (excluding transit and travelling time) abroad beyond the permitted time.
2. This order is issued in accordance with the Order No.36.00.0000.067.08.004.23 (Part)-56, Dated: 28-03-2024 of the Ministry of Industries.

  
31.03.24

( Md. Tuhin Ahmed )  
Deputy Director (Admin-2)

#### Distribution :

Mrs. Subhana Nowshin,  
Inspector (Metrology),  
DMI, BSTI, Dhaka.

#### Copy to : ( for kind information and necessary action ) :

- Senior Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
- Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
- Director General, Department of Immigration and Passport Division, Dhaka.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- High Commission of France, Dhaka.
- Deputy Director (Metrology), DMI, BSTI, Dhaka.
- Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
- Assistant Director (Account & Audit), BSTI, Dhaka.
- PA to Director General, BSTI, Dhaka.